

Cassini PSG Meeting # 72

ESTEC 6-9 June 2017

Local information

Entrance procedure and registration

On the first day of arrival at ESTEC, all visitors need to register at the Gate House, outside the main entrance, before accessing the site. Please make sure to bring a valid ID (National ID card or passport) with you. You will be given a visitor badge that must be carried for the whole duration of your stay at ESTEC. The procedure of getting the badge might take some time as there are many visitors coming to ESTEC every day. Therefore, we strongly recommend to arrive a little earlier on the first day to avoid delays in the programme. At the Gate House you will receive information on how to get to the meeting rooms. After registering you can enter the site showing your visitor badge and valid ID.

The Newton Desk will open on Tuesday 6 June at 8:00.

Please pass by the Newton Desk upon arrival in the ESTEC Conference Centre to sign in for the meeting and, for those attending the dinner on Thursday 8 June, to pay the contribution of 40 EUR (**only cash payment possible**).

For the RADAR Team meeting in Ba030 on Tuesday, if time allows, please pass by the Newton Desk first also.

How to get to ESTEC

Arriving by air:

From Schiphol airport

- **ESTEC Shuttle Bus:** See information further below.
- **By taxi:** Journey to ESTEC approximately 30 minutes. Tell the driver you wish to go to ESTEC, located at Keplerlaan 1, 2201 AZ Noordwijk.
- **By train:** The airport local station is accessible from the terminal building, where you can buy your ticket to Leiden Central station (15 minutes). From Leiden Central station, take bus 30 to Katwijk.
- **By rental car:** Follow the instructions below from Amsterdam.

Arriving by car:

ESTEC is located at the southern tip of Noordwijk.

- From **Amsterdam**, take the A4 in the direction Den Haag-Rotterdam, then at the junction follow the A44. Take the exit Noordwijk-Voorhout, continue to Noordwijk and from there, follow the signs 'ESA Estec'.
- From **Den Haag (The Hague)**, take the A44 motorway in the direction Amsterdam/Wassenaar and exit at 'Leiden' (exit 8). Follow the N206 in the direction Katwijk and Haarlem. Take the exit 'Katwijk Noord'. From there follow the signs 'ESA Estec' (small white traffic signs).

Arriving by bus:

From Leiden Central station, take the number 30 bus to Katwijk. The bus stops in front of the ESTEC entrance gate. Please note that this bus leaves four times an hour during peak periods and twice an hour during normal hours. Journey time is approx. 25 minutes.

Alternatively you could take bus nr 90 from The Hague Central, which stops at the 'Schorpioen' bus stop. To get from this bus stop to ESTEC is only a five minute walk.

To/from Noordwijk

Bus line: 90 and 385

Bus stop: 'Schorpioen' Katwijk

Five minute walk to ESTEC. Travel time between ESTEC and Noordwijk aan Zee is approximately 10-15 min.

To/from Leiden

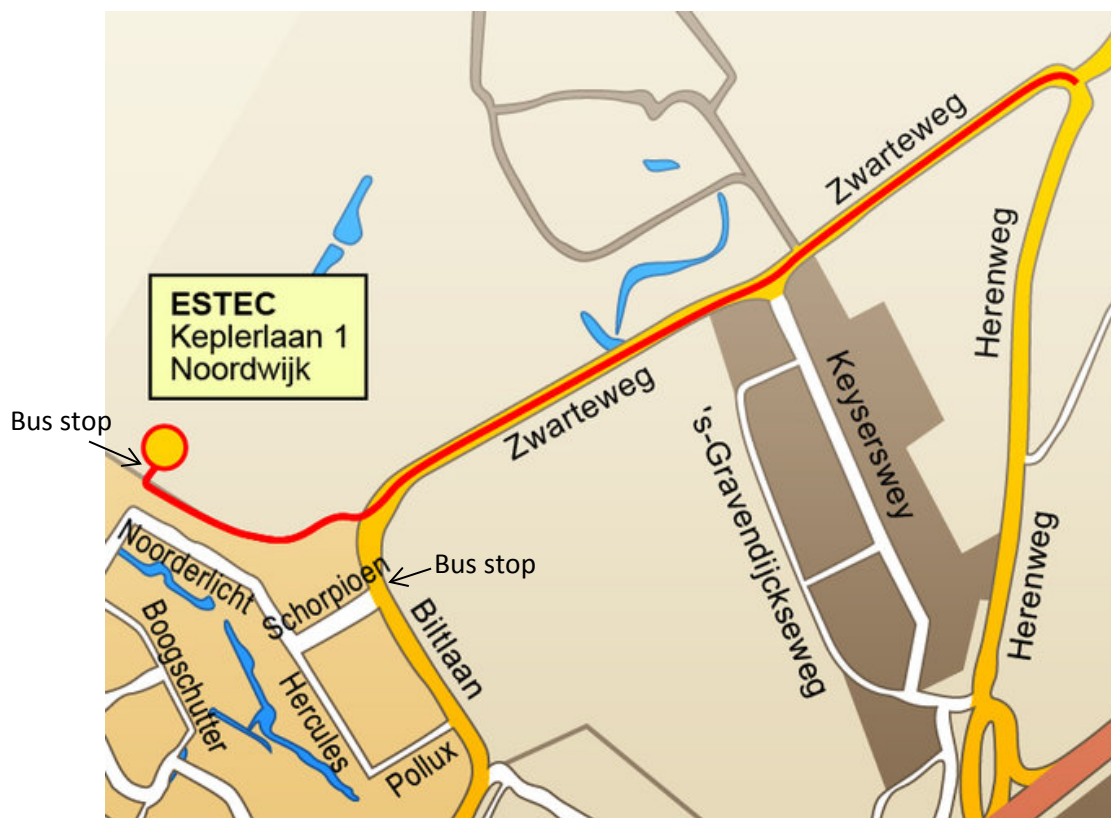
Bus line: 30

Bus stop: 'ESTEC'

Approximately 100 m from the gate house. Travel time between ESTEC and Leiden Central Station is approximately 25 min.

Further information and timetables can be found on www.arriva.nl or www.9292.nl/en

If you intend to make use of the public bus service, you could consider buying a chip card ("OV-chipkaart"), for example at the Leiden train station. The card itself costs 7.50 euro, but the bus fare is then significantly cheaper than buying a ticket on the bus itself. An OV chip card loading/service point has been installed in ESTEC next to the main reception and the gate house.



ESTEC Hotel Shuttle Bus

Reservations are not necessary; the shuttle will follow a fixed schedule. A one-way voucher costs €4.50. A voucher will be given by the driver which serves as a receipt. Vouchers can only

be purchased using cash, please have the correct amount at hand if possible. No credit card or PIN cards are accepted. Vouchers can be purchased on the bus and also at the ESTEC Main Reception Desk located in the A-building.

Tuesday to Friday – Noordwijk hotels to ESTEC morning schedule

1st	2nd	3rd	Morning route
07:43	08:20	08:57	Hotels van Oranje (corner Koningin Wilhelminaboulevard/Schuitegat)
07:45	08:22	08:59	Golden Tulip Noordwijk Beach
07:47	08:24	09:01	Prominent Inn Hotel (corner Koningin Wilhelminaboulevard/Olieburg)
07:50	08:27	09:04	Grand Hotel Huis ter Duin (in front of the overhead roof/canopy)
07:52	08:29	09:06	Alexander Hotel
07:54	08:31	09:08	Palace Hotel
08:06	08:43	09:20	ESTEC Gatehouse Passengers without a badge leave the Hotel Shuttle here
08:08	08:45	09:22	ESTEC Main Reception

Extra morning shuttle			
	08:20		Heeren van Noortwijk
	08:23		Hotel Admiraal
	08:30		Hotel Royal
	08:40		ESTEC Gatehouse Passengers without a badge leave the Hotel Shuttle
	08:42		ESTEC Main Reception

Monday to Thursday – ESTEC to Noordwijk afternoon schedule

1st	2nd	3rd	Afternoon return route
16:30	17:15	18:00	ESTEC Main Reception
16:44	17:29	18:14	Palace Hotel
16:46	17:31	18:16	Alexander Hotel
16:48	17:33	18:18	Grand Hotel Huis ter Duin (in front of the overhead roof/canopy)
16:52	17:37	18:22	Hotels van Oranje (corner Koningin Wilhelminaboulevard/Schuitegat)
16:54	17:39	18:24	Golden Tulip Noordwijk Beach
16:55	17:40	18:25	Prominent Inn Hotel

ESTEC Shuttle Bus from and to Schiphol airport

Reservations should be made at least one hour in advance directly with

ESTEC Reception: +31-71-565 4000, ESTEC.Reception@esa.int or

Taxi Brouwer: tel. +31-71-361 1000, info@taxibrouwer.nl

You can purchase shuttle bus vouchers at the ESTEC Main Reception Desk located in the A building (cash payment only). The costs for a one-way voucher are €13.50.

Schiphol to ESTEC – Departure from meeting point (the pile of red and white cubes in the arrival area)

Monday to Friday:

- 08:30
- 09:00
- 09:45
- 19:45
- 20:45

ESTEC to Schiphol – Departure from ESTEC Reception

Monday to Friday:

- 14:30
- 15:00
- 15:30
- 16:00
- 16:30
- 17:00
- 17:30
- 18:00
- 18:30

How to make reservations for a taxi

Reservations should be made at least one hour in advance directly with

ESTEC Reception: +31-71-565 4000, ESTEC.Reception@esa.int or

Taxi Brouwer: tel. +31-71-361 1000, info@taxibrouwer.nl

Please note that there are fixed prices for any taxi of Taxi Brouwer from ESTEC to Noordwijk or Schiphol. These fixed all-in prices (VAT included) are :

Schiphol Airport – ESTEC €54.50

Schiphol Airport – Noordwijk €54.50

Schiphol Airport – Leiden €54.50

ESTEC – Schiphol Airport €49.50

Noordwijk – Schiphol Airport €49.50

Leiden – Schiphol Airport €49.50

ESTEC – Noordwijk €12.15

Noordwijk – ESTEC €12.15

ESTEC – Leiden €20.75

Leiden – ESTEC €20.75

Organised bus transfers

- Wednesday 7 June after the Welcome Drink

Route:

Departure at 19:30 - From ESTEC Main Reception Desk to Noordwijk hotels. Please register if you would like to reserve a seat on the bus. There will be a registration list at the Newton Desk.

- Thursday 8 June for dinner participants

Route:

Departure at 17:15 - From ESTEC Main Reception Desk to Stadsherberg de Mol in Delft. There will be an extra stop at the bus stop after the ESTEC Gate House to pick up partners/accompanying dinner participants.

Departure at 22:00 – From Stadsherberg de Mol in Delft to Noordwijk hotels and then ESTEC.

Wireless Internet

A wifi guest account with **esa-conference profile** has been issued for all participants. The credentials and configuration settings have been sent to you by email on 22 May. A copy of userids and passwords is available at the Newton Desk.

Note that if this network is not visible automatically, it has to be added manually.

Facilities

The ESTEC restaurant, in-house ABN-AMRO Bank, and ESTEC Hotel/Travel Services are available to visitors.

Banking

There are two ATM machines at ESTEC, one across from the Coffee Corner & another in Section Ad, where ABN AMRO Bank maintains an office.

Coffee Corner

ESTEC's Coffee Corner (located in Aj) is open on Monday - Thursday from 8:00 - 16:30 and on Friday until 16:00. A variety of coffees, refreshments, sandwiches and snacks are available for purchase. International newspapers and magazines are also available. During the scheduled breaks there will be coffee and tea available in or near the meeting rooms.

Space Shop

The Space shop is open Wednesday & Thursday from 12:30-14:30 hrs. You can find the shop near the main entrance (between reception and restaurant).

ESTEC Contact numbers

General number	+31 (0)71 565 6565
Main Reception	54000
ATPI Travel Office	58030
ESTEC Site Helpdesk	56666
Emergency	53333
ESTEC Security	58040
Switchboard	99

Information on restaurants and what to see & do in the area

Noordwijk

www.noordwijk.info/en

www.noordwijk.info/en/visitors/wining__dining

Leiden

www.visitleiden.nl/en/

www.visitleiden.nl/en/see-do/food-nightlife/restaurants



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→ LEGEND

- 1 Security / Gatehouse
- 2 Barrier
- 3 Main Entrance & Reception
- 4 Restaurant
- 5 Conference Centre Rooms - Newton, Einstein, Galilei
- 6 Coffee corner
- 7 Lunch corners
- 8 Waiting Area
- 9 Winter Garden
- 10 Space Shop
- 11 Library
- 12 Human Resources
- 13 Bank
- 14 Travel Office
- 15 Mailroom
- 16 Relocation
- 17 Cash machine
- 18 Social Centre: Escape
- 19 Training Centre
- 20 Medical Centre
- 21 Parking long term
- 22 Test Centre Bay 1
- 23 Test Centre
- 24 Hydra Facility
- 25 Transport & Customs Office
- 26 Technical Stores
- 27 Goods in transit area
- 28 CDF
- 29 Project storage
- 30 Erasmus Building
- Elevator

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