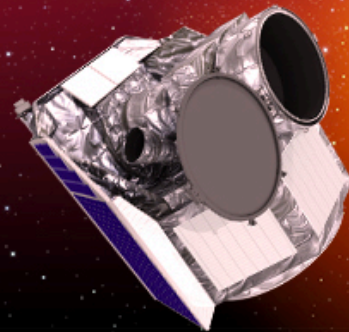


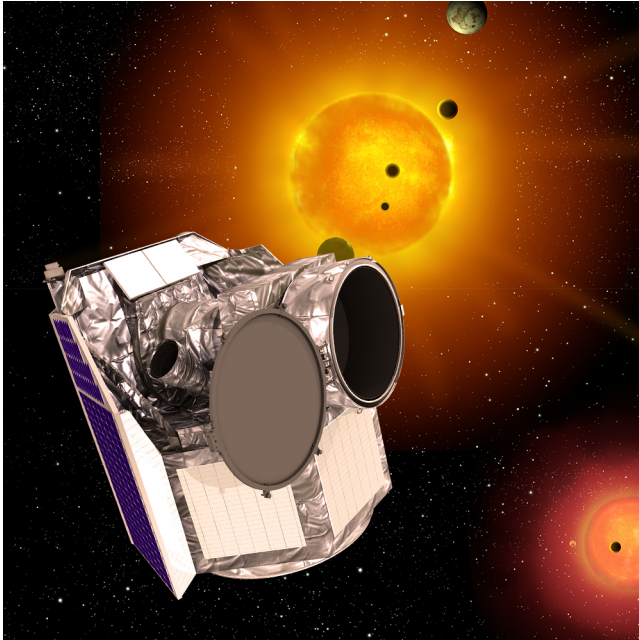
cheops

→ **OPEN TIME WORKSHOP**

26-27 July 2017

Schloss Seggau, Austria





Welcome & Logistics

Kate Isaak

ESA CHEOPS Project Scientist

ESA/ESTEC

CHEOPS Open Time Workshop

- Opportunity to learn about CHEOPS and how to use it
- 20% of the available observing time, open to the Community

- Agenda:
 - What is CHEOPS: context; science; instrument; capabilities and performances.
 - How to Observe with CHEOPS.
 - Guest Observers Programme: how to propose for observing time; tools for the observer.
 - Hands-on sessions: opportunity to try the tools that will be available to support proposal and observation preparation.

Welcome - I

- Agenda circulated at registration, available on-line on the Open Time workshop webpage.

AGENDA	
26 th July 2017	
Topic	Time
1. Welcome (Kate Isaak - ESA/ESTEC)	14:00 - 14:05
2. CHEOPS Mission Overview (Willy Benz - University of Bern, CH)	14:05 - 14:20
3. CHEOPS Instrument - Design and Operations (Andrea Fortier - University of Bern, CH)	14:20 - 14:50
4. CHEOPS Instrument - Performance (Andrea Fortier - University of Bern, CH)	14:50 - 15:20
5. Observing with CHEOPS (David Ehrenreich - Geneva Observatory, CH)	15:20 - 15:45
6. Instrument calibration, monitoring and characterisation (Adrien Deline - Geneva Observatory, CH; Roi Alonso - Instituto Astrofisica de Canarias, ES)	15:45 - 16:15
COFFEE BREAK	16:15 - 16:30
7. End-to-End science data flow, level data products (Mathias Beck - Geneva Observatory, CH)	16:30 - 16:45
8. Data Reduction Pipeline (Sergio Hoyer - Laboratoire d'Astrophysique de Marseille, FR)	16:45 - 17:15
Session Questions	17:15 - 17:25
9. Access to CHEOPS (Kate Isaak - ESA/ESTEC)	17:25 - 17:45

10. Exposure Time Calculators (ETCs) (Monika Lendl - Space Research Institute Graz, AT)	17:45 - 18:00
11. Feasibility Checker and Mission Planning (Nicolas Billot - Geneva Observatory, CH)	18:00 - 18:20
Q&A session	18:20 - 18:30
DINNER:	
27th July 2017	
12. Hands-on session on ETCs and Feasibility Checker	08:45 - 09:30
13. Overview of the CHEOPS Guaranteed Time Observing Programme (Didier Queloz - Geneva Observatory, CH)	09:30 - 10:10
14. Phase I Proposal Handling Tool (Kate Isaak - ESA/ESTEC)	10:10 - 10:20
15. Phase II Proposal Handling Tool (David Ehrenreich - Geneva Observatory, CH)	10:20 - 10:40
COFFEE BREAK	10:40 - 11:00
16. CHEOPS Archive (Nicolas Billot - Geneva Observatory, CH)	11:00 - 11:20
17. Timelines and Wrap Up (Kate Isaak - ESA/ESTEC)	11:20 - 11:25
18. Hands-on session on Phase I/Phase II proposal handling tools	11:25 - 12:00
LUNCH and end of workshop	

Welcome - II

- Workshop presentations:
 - Given by CHEOPS Consortium experts
 - Will be available on-line.

- Hands-on sessions:
 - 09:00 – 09:45 and 11:30 – lunchtime tomorrow in meeting room
 - opportunity to exercise tools that will be used for proposal preparation/ submission
 - Cosmos ID required to use Phase I Proposal Handling Tool
 - Open Office needed to use Exposure Time Calculators
 - Details of access to Feasibility checker/Phase II Proposal Handling Tool during the Hands-on session

Logistics - I

- Meals:
 - Dinner: 18:30, immediately following end of session
 - Lunch: 12:00, immediately following end of workshop
- Check-out:
 - See room for time for check-out on day of departure, bags can be left in the Spielraum (between Castle Tavern and Reception).
- Taxi sign-up list:
 - Talk to Monika Lendl
 - Science Team members: bus to Graz @ 15:00hrs

Logistics - II

- Reception:
 - Open until c. 21:00
- In case of problems/questions/emergencies:
 - See myself or Luca Fossati or Monika Lendl