

ARIEL: Science, Mission & Community 2020 conference

ESA/ESTEC, Noordwijk, The Netherlands

14-16 January 2020

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Venue

The conference will be held at the Space Research and Technology Centre of the European Space Agency (ESA/ESTEC), located 35km south-west of Amsterdam International Airport.

Address:

ESA/ESTEC
Keplerlaan 1
2201 AZ Noordwijk
The Netherlands

The conference will be held in the meeting rooms "Newton" and "Einstein". When you enter ESTEC through the main entrance, take left at the main reception and follow the signs to the conference centre.

How to get to ESTEC

Arriving by air:

From Schiphol airport

- **ESTEC Shuttle Bus:** See information further below.
- **By taxi:** Journey to ESTEC approximately 30 minutes. Tell the driver you wish to go to ESTEC, located at Keplerlaan 1, 2201 AZ Noordwijk.
- **By train:** The airport local station is accessible from the terminal building, where you can buy your ticket to Leiden Central station (15 minutes). From Leiden Central station, take bus 30 to Katwijk.
- **By rental car:** Follow the instructions below from Amsterdam.

Arriving by car:

ESTEC is located at the southern tip of Noordwijk.

- From **Amsterdam**, take the A4 in the direction Den Haag-Rotterdam, then at the junction follow the A44. Take the exit Noordwijk-Voorhout, continue to Noordwijk and from there, follow the signs 'ESA Estec'.
- From **Den Haag (The Hague)**, take the A44 motorway in the direction Amsterdam/Wassenaar and exit at 'Leiden' (exit 8). Follow the N206 in the direction Katwijk and Haarlem. Take the exit 'Katwijk Noord'. From there follow the signs 'ESA Estec' (small white traffic signs).

Arriving by bus:

From Leiden Central station, take the number 30 bus to Katwijk. The bus stops in front of the ESTEC entrance gate. Please note that this bus leaves four times an hour during peak periods and twice an hour during normal hours. Journey time is approx. 25 minutes.

Alternatively you could take bus nr 90 from The Hague Central, which stops at the 'Schorpioen' bus stop. To get from this bus stop to ESTEC is only a five minute walk.

To/from Noordwijk

Bus line: 90 and 385

Bus stop: 'Schorpioen' Katwijk

Five minute walk to ESTEC. Travel time between ESTEC and Noordwijk aan Zee is approximately 10-15 min.

To/from Leiden

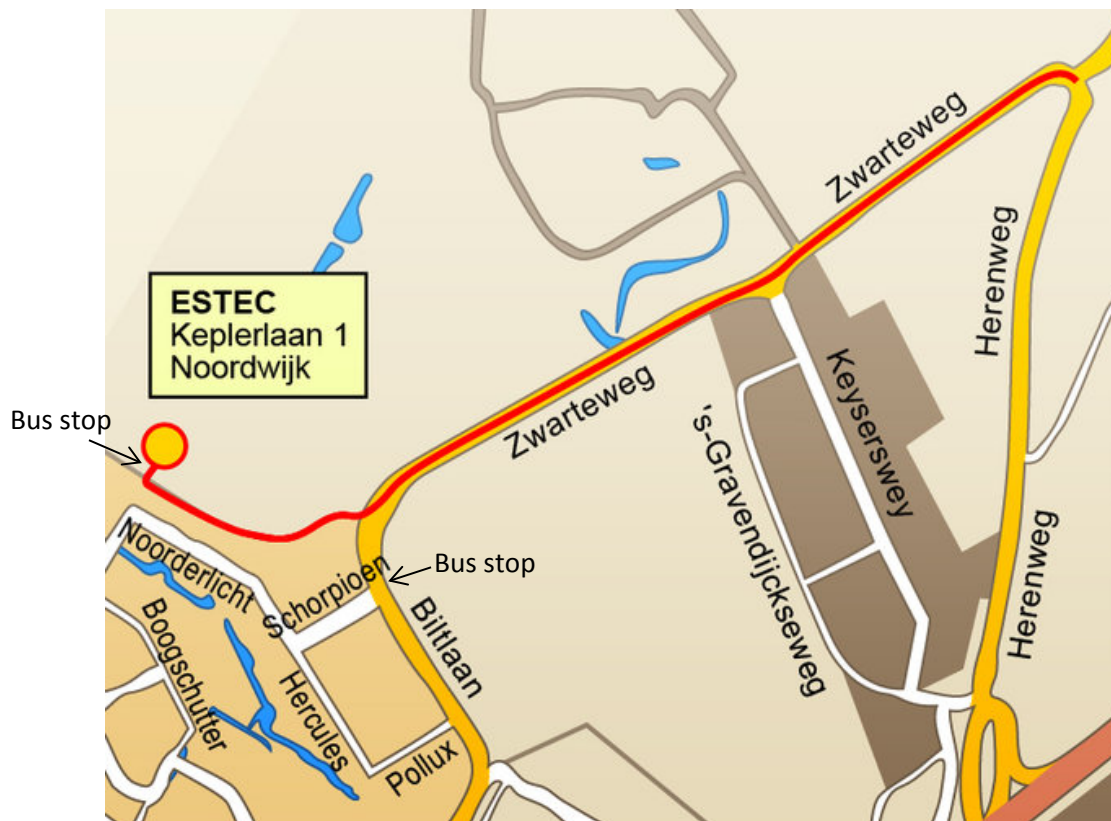
Bus line: 30

Bus stop: 'ESTEC'

Approximately 100 m from the gate house. Travel time between ESTEC and Leiden Central Station is approximately 25 min.

Further information and timetables can be found on www.arriva.nl or www.9292.nl/en

If you intend to make use of the public bus service, you could consider buying a chip card ("OV-chipkaart"), for example at the Leiden train station. The card itself costs 7.50 euro, but the bus fare is then significantly cheaper than buying a ticket on the bus itself. An OV chip card loading/service point has been installed in ESTEC next to the main reception and the gate house.



ESTEC Hotel Shuttle Bus

Reservations are not necessary; the shuttle will follow a fixed schedule. The price of a one-way voucher is €5. A voucher will be given by the driver which serves as a receipt. Vouchers can only be purchased using cash, please have the correct amount at hand if possible. No credit card or PIN cards are accepted. Vouchers can be purchased on the bus and also at the ESTEC Main Reception Desk located in the A-building.

Tuesday to Friday – Noordwijk hotels to ESTEC morning schedule

1st	2nd	3rd	Morning route
07:43	08:20	08:57	Hotels van Oranje (corner Koningin Wilhelminaboulevard/Schuitegat)
07:45	08:22	08:59	Golden Tulip Noordwijk Beach
07:47	08:24	09:01	Prominent Inn Hotel (corner Koningin Wilhelminaboulevard/Olieburg)
07:50	08:27	09:04	Grand Hotel Huis ter Duin (in front of the overhead roof/canopy)
07:52	08:29	09:06	Alexander Hotel
07:54	08:31	09:08	Palace Hotel
08:06	08:43	09:20	ESTEC Gatehouse Passengers without a badge leave the Hotel Shuttle here
08:08	08:45	09:22	ESTEC Main Reception

Extra morning shuttle			
	08:20		Heeren van Noortwijk
	08:23		Hotel Admiraal
	08:30		Hotel Royal
	08:40		ESTEC Gatehouse Passengers without a badge leave the Hotel Shuttle
	08:42		ESTEC Main Reception

Monday to Thursday – ESTEC to Noordwijk afternoon schedule

1st	2nd	3rd	Afternoon return route
16:30	17:15	18:00	ESTEC Main Reception
16:44	17:29	18:14	Palace Hotel
16:46	17:31	18:16	Alexander Hotel
16:48	17:33	18:18	Grand Hotel Huis ter Duin
16:52	17:37	18:22	Hotels van Oranje
16:54	17:39	18:24	Golden Tulip Noordwijk Beach
16:55	17:40	18:25	Prominent Inn Hotel

ESTEC Shuttle Bus from and to Schiphol airport

Reservations should be made at least one hour in advance directly with

ESTEC Reception: +31-71-565 4000, ESTEC.Reception@esa.int or

Taxi Brouwer: tel. +31-71-361 1000, info@taxibrouwer.nl

You can purchase shuttle bus vouchers at the ESTEC Main Reception Desk located in the A building (cash payment only). The price of a one-way voucher is €15.

Schiphol to ESTEC – The meeting point is in the Schiphol Plaza, Arrivals area, beside the Burger King

Monday to Friday:

- 08:30
- 09:00
- 09:45
- 19:45
- 20:45

ESTEC to Schiphol – Departure from ESTEC Reception

Monday to Friday:

- 14:30
- 15:00
- 15:30
- 16:00
- 16:30
- 17:00
- 17:30
- 18:00
- 18:30

How to make reservations for a taxi

Reservations should be made at least one hour in advance directly with

ESTEC Reception: +31-71-565 4000, ESTEC.Reception@esa.int or

Taxi Brouwer: tel. +31-71-361 1000, info@taxibrouwer.nl

Please note that there are fixed prices for any taxi of Taxi Brouwer from ESTEC to Noordwijk or Schiphol. These fixed all-in prices (VAT included) are :

Schiphol Airport – ESTEC	€58.50
Schiphol Airport – Noordwijk	€58.50
Schiphol Airport – Leiden	€58.50
ESTEC – Schiphol Airport	€53.15
Noordwijk – Schiphol Airport	€53.15
Leiden – Schiphol Airport	€53.15
ESTEC – Noordwijk	€13.00
Noordwijk – ESTEC	€13.00
ESTEC – Leiden	€22.30
Leiden – ESTEC	€22.30

Hotel bookings

Hotel bookings can be made via the ESTEC Travel Office by sending an email to estec.traveloffice@atpi.com. The list of hotels and rates are shown in the annex. Kindly note these rates are only available when booked via ESTEC Travel Office.

For the booking of a hotel room a booking fee of €15,73 will be applied. The ESTEC Travel office will send you a valid booking link to complete a credit card booking.

Entrance procedure and registration

On the first day of arrival at ESTEC, all visitors need to register at the Gate House, outside the main entrance, before accessing the site. Please make sure to bring a valid ID (National ID card or passport) with you. You will be given a visitor badge that must be carried for the whole duration of your stay at ESTEC. The procedure of getting the badge might take some time as there are many visitors coming to ESTEC every day. Therefore, we strongly recommend to arrive a little earlier on the first day to avoid delays in the programme. At the Gate House you will receive information on how to get to the meeting rooms. After registering you can enter the site showing your visitor badge and valid ID.

Please pass by the “Newton” Desk upon arrival in the ESTEC Conference Centre to sign in for the meeting.

Wireless Internet

A wifi guest account with **esa-public profile** will be issued for all participants. The credentials and configuration settings will be sent by email shortly before the conference. A copy of userids and passwords will be available at the Newton Desk.

Note that if this network is not visible automatically, it has to be added manually.

Facilities

Banking

There are two ATM machines at ESTEC, one across from the Coffee Corner & another in Section Ad, where the ABN AMRO Bank maintains an office.

Coffee Corner

ESTEC's Coffee Corner (located in Aj) is open on Monday - Thursday from 8:00 - 16:30 and on Friday until 16:00. A variety of coffees, refreshments, sandwiches and snacks are available for purchase. International newspapers and magazines are also available. During the scheduled breaks there will be coffee and tea available in or near the meeting rooms.

Restaurant

The ESTEC main restaurant is located near the meeting rooms. For conference participants the restaurant is available for lunch as of 13:00.

Space Shop

The Space shop is open Wednesday & Thursday from 12:30-14:30 hrs. You can find the shop near the main entrance (between reception and restaurant).

ESTEC Contact numbers

General number	+31 (0)71 565 6565
Main Reception	54000
ATPI Travel Office	58030
ESTEC Site Helpdesk	56666
Emergency	53333
ESTEC Security	58040
Switchboard	99

Local area information

Information on restaurants and what to see & do in the area

Noordwijk

www.noordwijk.info/en

www.noordwijk.info/en/visitors/wining__dining

Leiden

www.visitleiden.nl/en/

www.visitleiden.nl/en/see-do/food-nightlife/restaurants

City	Hotel name	Star rating	ESA Rate	Roomtype	Esa Rate	Roomtype	Breakfast	Rate	Cancel policy	Local Tax Incl.* Appr 5 euro	Shuttle Service	Comments
Noordwijk	Grand Hotel Huis ter Duin	5*	€ 99.50	Standard	€ 119.50	Superior	excl.	€15.00	before 16.00 hrs one day prior arrival	Yes	Yes	free parking
Noordwijk	Radisson Blu Palace Hotel	4*	€ 102.00	Standard	€ 127.00	Luxury	excl.	€17.50	before 18.00 hrs day of arrival	Yes	Yes	
Noordwijk	Oranje Hotel	5*	€ 115.00	Deluxe			incl.		before 16.00 hrs day of arrival	No	Yes	
Noordwijk	Beach Hotel	4*	€ 93.00	Comfort			excl.	€23.00	before 18.00 hrs day of arrival	No	Yes	
Noordwijk	Golden Tulip Noordwijk Beach	4*	€ 93.00	Standard	€ 133.00	Apartment	excl.	€16.50	before 18.00 hrs day of arrival	No	Yes	
Noordwijk	Hotel Alexander	4*	€ 110.00	Deluxe			excl.	€15.00	before 16.00 hrs day of arrival	No	Yes	free parking
Noordwijk	Prominent Inn	3*	€ 76.50	Standard			incl.		before 18.00 hrs one day prior arrival	No	Yes	
Noordwijk	Hotel Golfzicht	3*	€ 82.00	Standard			incl.			No	No	closed until 1st of March 2019
Noordwijk	Hotel NH Leeuwenhorst	4*	€ 89.00	Standard			excl.	€19.00	before 16.00 hrs day of arrival	No	No	free parking
Noordwijk	Hotel de Admiraal	3*	€ 69.00	Standard			incl.		before 23.59 two days prior arrival	No	No	
Noordwijk	Fletcher Badhotel	3*	€ 72.00	Comfort			excl.		before 12.00 hrs day of arrival	Yes	No	
Noordwijk	Hotel Royal	3*	€ 69.50	Standard			incl.		before 23.59 two days prior arrival	No	No	
Leiden	Golden Tulip Leiden Centre	4*	€ 99.00	Standard	€ 114.00	Executive	excl.	€12.50	before 18.00 hrs day of arrival	No	No	
Leiden	Holiday Inn Leiden	4*	€ 79.00	Standard						No	No	
Leiden	IBIS Leiden Centre	3*	€ 93.00	Standard	€ 114.00	Superior	incl.		before 16.00 hrs day of arrival	Yes	No	
Leiden	Hilton Garden Inn	4*	€ 114.00	King room			incl.		before 23.59 one day prior arrival	No	No	
Leiden	Tulip Inn Leiden Centre	3*	€ 87.00	Standard			excl.	€12.50	before 18.00 hrs day of arrival	Yes	No	

To make reservations, please send your email to:

estec.traveloffice@atpi.com

We require a valid credit card with expiry date to guarantee the room. A secure link will be emailed to you.

You will pay directly at the hotel upon check out.

A handling fee of EUR 15,73 will be charged to your card per reservation made.

If you require a specific company address on our invoice do let us know at the time of booking.

Once the invoice has been processed we are not able to change it for you.

Rates might vary and depending on the room type offered at the time of booking.

Rates differ during summer and winter season and during big events.

Once you receive a official confirmation from us your reservation is final.

Room rates are for single occupancy! Some hotels have a surcharge for extra persons some offer the same rate.

We cannot be held responsible for rate changes done by the hotels.

- ESTEC Reproduction Services 25/02/2011